



## Fire Safety During COVID-19

1. Limit gatherings in common areas inside your building to not more than 10 persons. Keep 2 m or 6 feet apart from each other.
2. Daily, check the status of the fire alarm system to ensure it is in working order.
3. Daily, check all egress and exit doors are clear of obstructions on both sides, and are readily openable.
4. Have working smoke alarms in each sleeping unit
5. In the kitchen:
  - a. Keep close fitting lids nearby in cases of fire. NEVER use water on a grease fire.
  - b. Keep flammable materials like towels away from the stove
  - c. Turn pot handles inward so they cannot be bumped
  - d. Never leave cooking unattended
6. Do not overload electrical outlets.
7. Keep space heaters at least 3 feet away from combustibles like beds, furniture and curtains.
8. Candles should be used inside noncombustible containers on a sturdy surface. Make sure no objects can touch or fall on the candle.
9. Plan and practice your escape. Know the two ways out to get off your floor.
10. DO NOT SMOKE while in bed or lying down. DO NOT extinguish cigarettes in a flower pot or planter. Use an ash tray, or sand or water in a can.

**Please Distribute to Building Managers  
and Post in Common Areas of Building**