

After reviewing the Cooling System Assessment Guide, complete the following form with the information agreed upon in the assessment process (and with more information about the space) and include it in the RFQ for a HVAC or engineering consultant that will size your cooling system.

Desired Specifications

- Energy Star rated
- SEER > 15
- (Type of System Control)
- (Condensate Management Requirements) (Filter Type)
- (Installation Instructions)
- (Labour Warranty)
- (Materials Warranty)
- (Maintenance Requirements)
- (Repair/Replacement Details)

Space Characteristics

Space size: _____ ft (length) _____ ft (width) _____ ft (height)

Space Orientation (N, S, E, W): _____ Does this space have a kitchen in it? Y N

Number of occupants in space: _____

Other information specific to the tenants: (e.g. the purpose of the room, types of tenants)
