Secondary Suite Incentive Program (SSIP) User Guide

How to update a saved SSIP Application

Step 1: Log in to the SSIP Portal https://www.bchousing.org/ssip

For details on how to log in using your BC Services card, please refer to: User Guide: **How to login to the SSIP Portal**

Step 2: Update a saved application

Saved Applications not yet submitted, show as **Started** under **My Applications**. To continue entry either click **SSIP ID** link or the **Update** link.

Start the application where you left off. Please see User Guide: **How to create an Application**. Follow the steps to complete the SSIP application.

Authorized Delegates can find submitted Application(s) under Delegated Applications. Look for the correct Application, if you have more than one. Continue entry on a Started application, either click on the **SSIP ID** link or the **Update** link.